Informational Interview

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

What are the responsibilities of your job? What kinds of problems do you deal with?

What kinds of decisions do you make and what kinds of things do you consider when making them?

Roughly, what percent of your time is spent doing what?

Why did this type of work interest you, and how did you get started?

What jobs and experiences have led you to your present position?

If you could do things all over again, would you choose the same path for yourself?

What part of this job do you find most satisfying? Most challenging?

What do you like and not like about working in the nonprofit sector?

Why did you decide to work for this organization?

What do you like most about this organization?

If you could change one or two things about this organization, what would they be?

What makes Journey House unique or sets it apart from other organizations?

Have you noticed changes in your field or do you see any coming in the future?

What particular skills or talents are most essential to be effective in your job?

If you were me, what would you be doing? Any advice?

Any questions that I didn’t ask that I should have?

Who else should I talk to?