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Job Title: Journey House Parks and Campus Facilities Maintenance Worker 1

Reports To: Director of Athletics and Stadium Operations

FLSA Status: Part-Time, Non-exempt

Prepared Date: February 14, 2023

Site Location: Journey House Campus

Our Mission: Journey House empowers families living on Milwaukee's near Southside to move out of poverty by offering adult education, workforce readiness, youth development, and family engagement programs.

Position Overview: Under the direction of the Director of Athletics and Stadium Operations, Journey House Parks and Campus Facilities Maintenance Worker 1 will support and enthusiastically take on a variety of parks maintenance, cleaning, and construction projects to be performed at the various Journey House Campus properties and facilities to include the Journey House Center, football stadium, baseball complex, cafe, and various Campus Housing properties. In all instances the Journey House Parks and Campus Facilities Maintenance Worker 1 performs duties with the utmost respect for campus housing residents, community members, league participants, parents, fans, and visitors while providing the best customer service experience imaginable.

Essential Duties and Responsibilities include, but are not limited to the following. Other duties may be assigned in line with individual's experiences and qualifications.

Support of Journey House Parks & Campus Properties

- Assist in maintaining Journey House Parks and Campus properties to include sports turf management, landscaping, mowing, snow removal, and maintenance.
- Maintain land and sports fields at Mitchell & Baran Parks through sports turf maintenance program and landscape design program.
- Take on special facilities maintenance, furniture and equipment projects.
- Setup/preparation and breakdown/cleanup of athletic field(s) equipment, sound systems, and any other items for athletic games.
- Setup/preparation and breakdown/cleanup of concessions stands.
- Assist with concessions sales.
- Assist in fan crowd control of stadium and/or playing field as needed.
- Maintain the facilities by cleaning and maintaining bleachers, public areas, and restrooms.
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General

- Participate in SKY Breathing and Community Building mandated staff trainings and follow-ups.
- Attend and participate in all-staff meetings, team meetings, and special events.
- Perform other relevant tasks as assigned.

Other Duties: Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Education and Competencies:

- High School diploma or equivalent, or significant progress towards completion of a High School Equivalency Degree (GED/HSED).
- Bilingual English/Spanish preferred, but not required.
- Ability to work evenings and weekends.
- Ability to communicate effectively with individuals from diverse cultural background.
- Professional, friendly and personable demeanor.
- Ability to retain verbal information.
- Ability to communicate verbally.
- Creative, innovative, flexible, ability to work without direct supervision and with limited resources.
- Ability to adjust to crisis situations, motivate others, and good listening skills.

Supervisory Responsibilities: None

Licenses: Valid driver's license

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is



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regularly required to talk and hear. The employee frequently is required to stand and walk. The employee is occasionally required to use hands to finger, handle, or feel. Specific vision abilities required by this job include close vision, ability to see in reduced light situations, and ability to adjust focus

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The work environment characteristics include working outdoors at athletic facilities with ability to adjust to unpredictable weather, and working in low light situations in the evening.

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Drug Free Workplace